

**XXXX Hospital
Age Appropriate Competencies**

EMPLOYEE:

Job Title: Ward Clerk

Category: Communication

DOMAIN	BEHAVIORS DESIRED	ADOLESCENT	ADULT	GERIATRIC
Knowledge of Growth & Development Principles	Pass Written Test with at least a score of 80%	Score:		
Ability to Assess Appropriate Data				
Ability to Interpret/Apply Data				
Ability to Communicate with patient / significant other	Demonstration of ability to alter communication style based on condition of patient & age;	Assess hearing and speaking ability; Communicate with patient as an adult, but do not forget that the pt may not be able to comprehend all information.	Assess hearing and speaking ability	Speak deeply and slowly ; Assess hearing and speaking ability;
Ability To Evaluate Effectiveness				

Evaluate Employee's competency in each age group, for each domain. Insert date achieved/demonstrated competency and Supervisor's initials in the appropriate column & row.

Must be completed during Orientation to a new position, and again on an annual basis.

The above listed employee has demonstrated competency in all of the above age appropriate behaviors.

SUPERVISOR :

DATE COMPLETED:

Submit to HR on at the end of the orientation period and on an annual basis thereafter.